

# International Students Who Seek Summer Employment



## From the office of:

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Dear St. Olaf Faculty and Staff,

As summer approaches, some international students are exploring possibilities for employment during summer break. Some of you may be asked by international students for help to seek summer employment. (International student is defined as a student studying at St. Olaf on an F-1 student visa.) I wanted to provide some information and clarification of international student employment based on immigration regulations. If you have further questions after reading this guide, please contact me or ask the student to see me.

The following link provides additional information: <http://www.stolaf.edu/stulife/isa/work/>

## Summer Employment

If an international student is returning to St. Olaf in the fall, they are permitted to work full-time for an approved on-campus employer. This includes organizations like Bon Appetit and others who would normally hire a student during the year to work on-campus. Summer research at St. Olaf is also considered on-campus employment.

All of our international students, including exchange students, are eligible for on-campus employment of up to 20 hours a week *during the school year*, and full-time *during designated school breaks*. When summer arrives, however, international exchange students who are here for one year, and graduating international students are not permitted to work at St. Olaf past the normal work-study period or certainly no later than the last day of finals. Graduating seniors may be eligible to work off-campus with US government employment authorization which is arranged through the International Student Advisor's (ISA) office.

Returning students who would like to work off-campus (paid or unpaid) may be eligible but must apply for employment approval through the ISA's office. Please direct all students who would like to work off-campus to the ISA's office.

## Unauthorized Employment

International students should not be offered positions, even unofficially, in activities such as tutoring, babysitting, playing music for a local church or other off-campus organization, working at any restaurant or retailer, etc. All F-1 international students who wish to work off-campus need to seek proper authorization through the ISA.

Thank you for your help in protecting our international students' future employment opportunities in the US by respecting these immigration regulations.

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International Student Advisor

